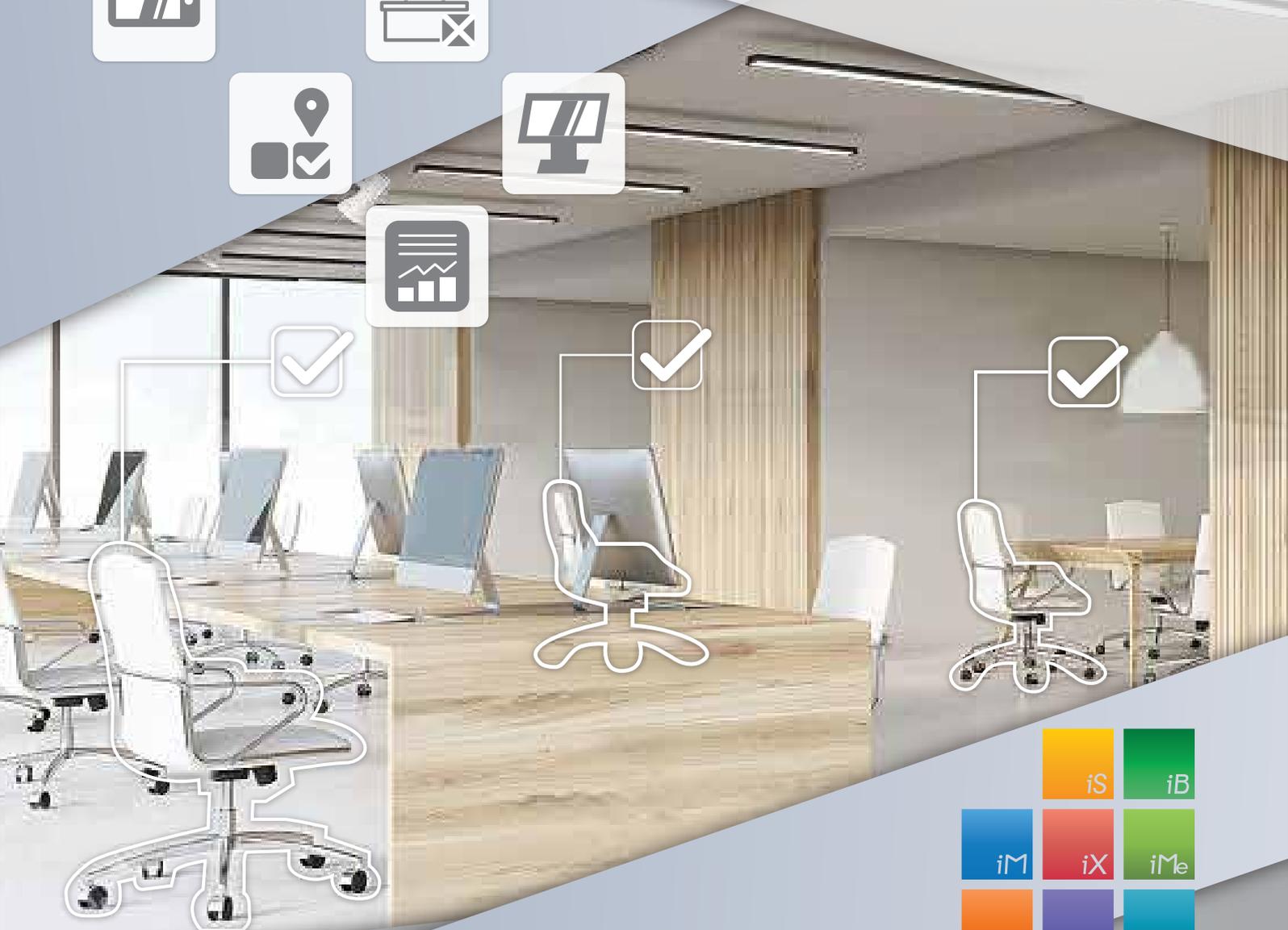


Hot Desk Booking System

is a user-friendly application that easily search for and book available desks on a specific location and on a given date and time. It is a web based application which is complemented seamlessly with hot desk electronic labels to display booking information in front of the desk. Besides, Hot Desk Booking System integrates Microsoft Outlook calendar and also support on Mobile App to empower users to book desk, check in and check desk availability.

With iSignage Hot Desk Booking System, it helps management to understand desk usage and detail booking history through reporting function, thus they are able to make strategies to increase utilization and lower operating cost.



Product Features:



Web Based Application

- No proprietary hardware



Microsoft Outlook Integration

- Integrates with Microsoft Outlook calendar



Check Desk Available

- Enable to real-time desk availability checking on the floor plan
- Check the desk by specific location



Make and Manage Bookings

- User can book in advance/book on the spot
- Enable to extend and cancel Booking



Check-in

- QR Code integration
- Corporate email account integration
- PIN / Password
- RFID integration (Optional)



Reporting

- Daily/Weekly bookings
- Booking History
- Cancellations, No show
- Utilization



No Show

- Auto cancellation to automatically free up resource for others to use



Personal bookings status lists



Integrates seamlessly with Kiosk



Integrates seamlessly with Hot desk Electronic Labels

- End of booking reminders on Electronic Labels (Optional)



Mobile Booking App (Optional)

- Make booking
- Check-in
- Desk availability checking

Benefits

- Enable the staff to schedule desks easily, manage bookings with a simple and user-friendly hot desk booking system.
- Maximize desk and office space usage by enabling measure and thus optimize the desk utilization, ensuring that using desks and facilities in the most efficient way.
- Significantly lower operating and administrative costs,
- Improve desk to staff ratio by enabling flexible working, the right solution can deliver to desired desk to staff ratio.
- Empower to organize, manage and make desks bookable to create a more dynamic work environment.
- Provide facilities managers the real data of desk booking usage by comprehensive reporting, assist in better decision making on desk space utilization.
- Book a desk anywhere, anytime. Works across many platforms, solution supports whichever device you choose to use whether an iOS or Android device or a Windows PC.
- Allow to book ahead of time that being more productive and no more time wasted searching for a workspace.
- Allow checking real time resource status, no risk of contention and Zero double bookings.
- Being more eco-friendly and reducing the carbon footprint by utilizing the estates better.

